ASL Web Portal – Recognition of Prior Learning (RPL) request
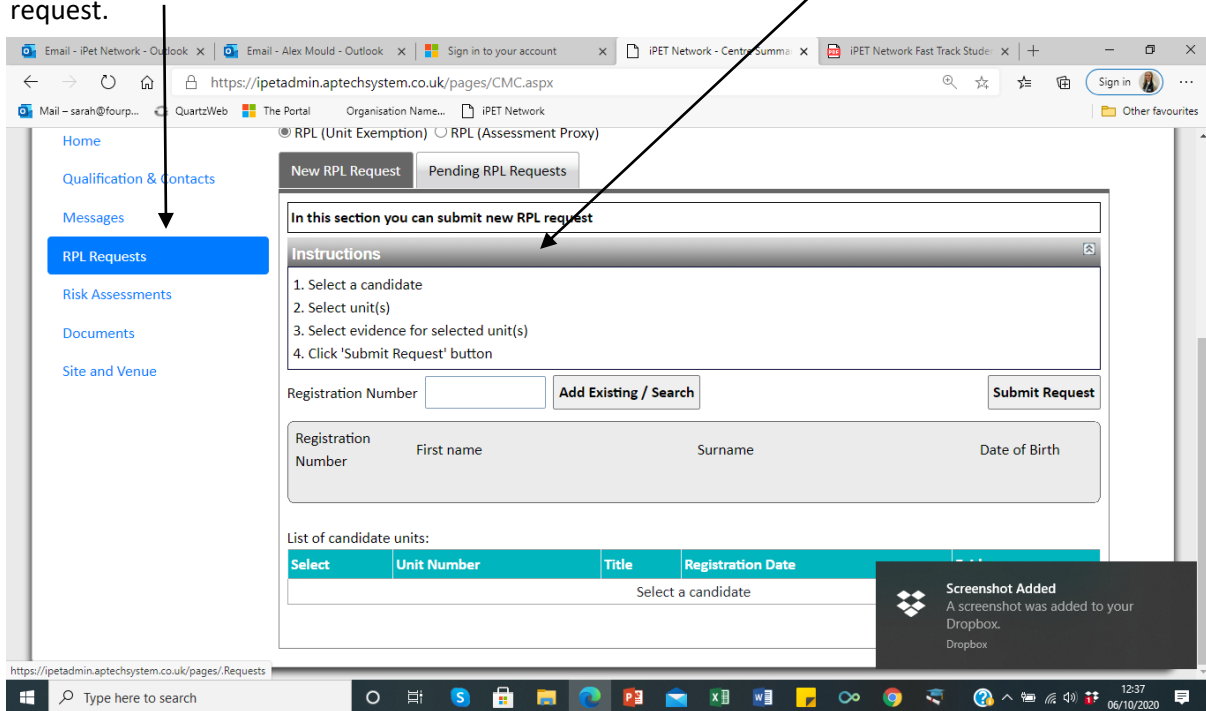
Step 1

Log in as normal and follow the standard registration process. Once the student is registered select **Centre** from the top menu then **Centre summary**.

Step 2

Select **RPL Requests** on the left hand menu. Here you will find instructions on submitting the request.
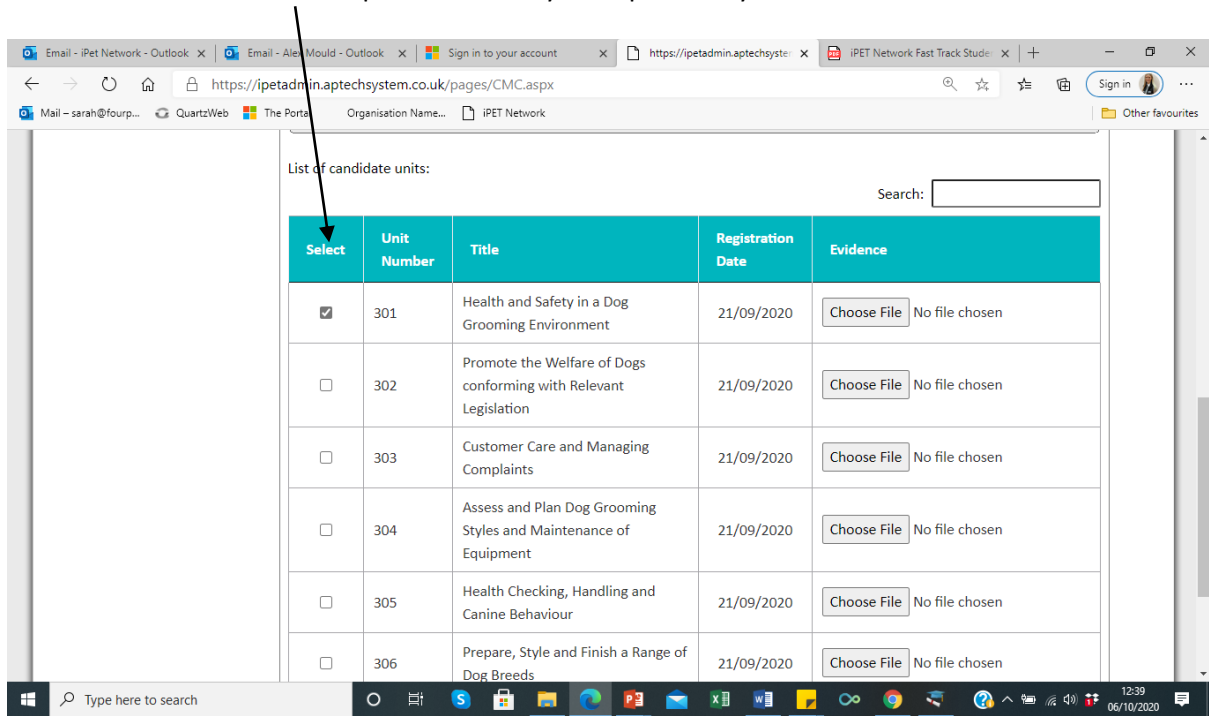

Step 3

You need to select the candidate you are making the request for by searching their full name or entering their registration number.

Your selected student will then show below.

iPET Network
ASL Web Portal Training Guide – RPL request
Doc: T5 / Version: 1 / CR: 0 - September 2020
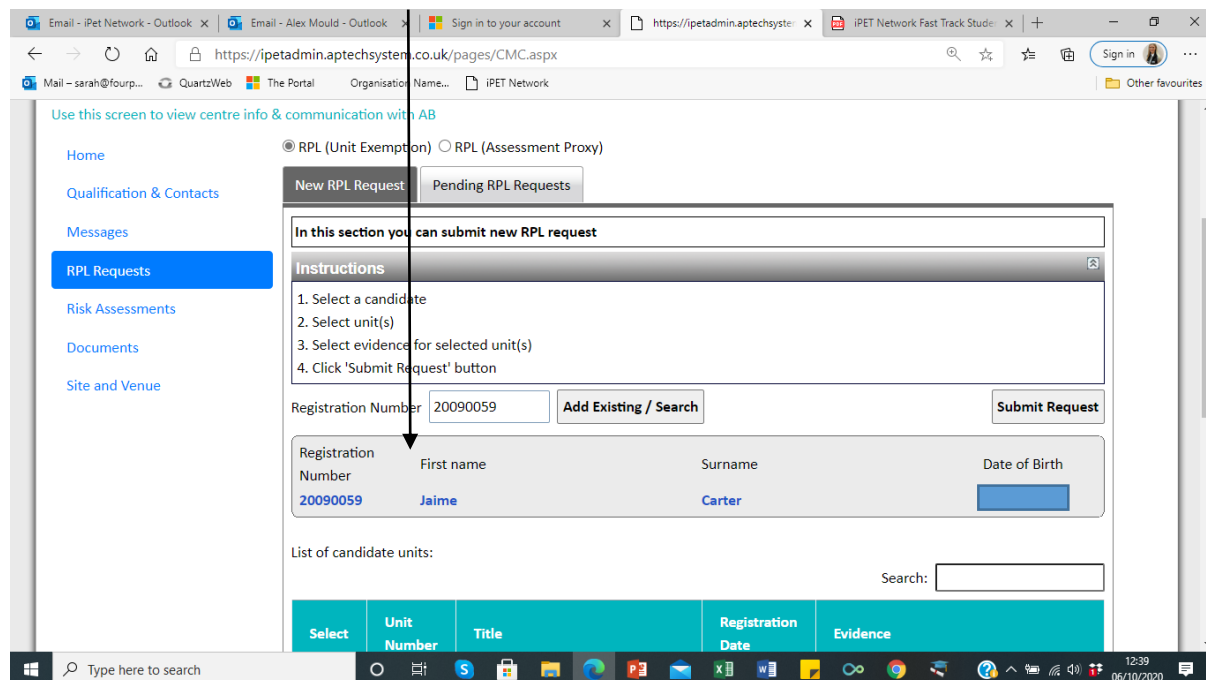
Step 4

You will then need to select the units you wish to RPL. E.g. If a student has completed the Level 3 Award in an Introduction to Dog Grooming they would be eligible to RPL unit 301 if they proceeded onto the Level 3 Diploma in Salon Management. You can also submit evidence for the units you wish to RPL such as a certificate to prove what they have previously achieved.
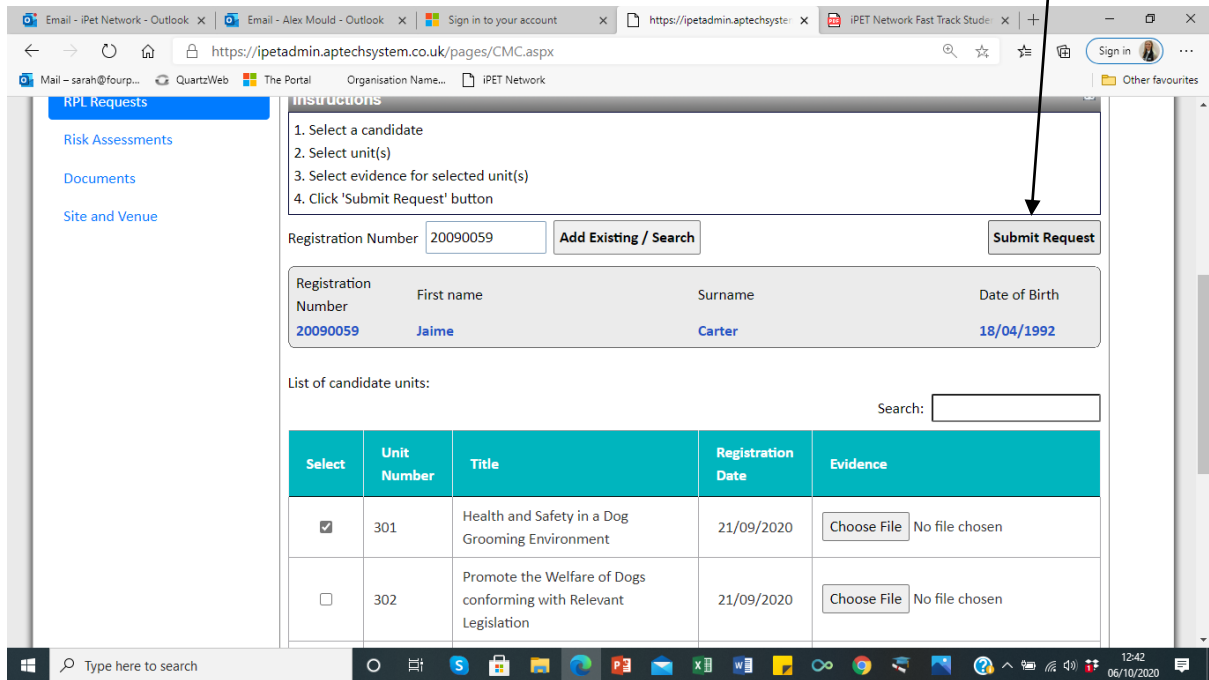
Step 5

Once you have selected the units and uploaded relevant evidence you can then click **Submit Request** and this will go to the EQA for approval.

Congratulations you have now submitted a request for RPL 😊

*Please note some of these fields may change slightly on the live system, if you require any further clarification or assistance on booking assessment with iPET Network please email info@ipetnetwork.co.uk.