

Video Upload Guidance

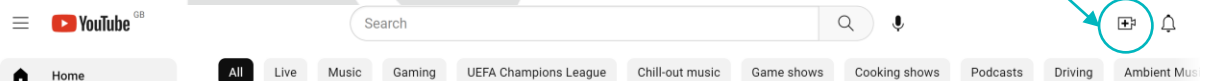
Our e-portfolio system has just a 15MB upload limit which means, in the majority of cases, videos will be too large to upload directly. Therefore, please follow the instructions below to assist you in uploading video evidence as part of your qualification.

Instructions

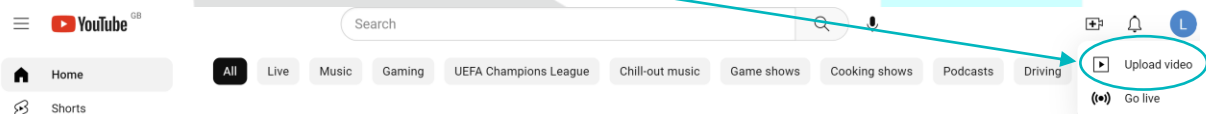
A video created on your phone will usually be in a .MOV format. Save the video to your computer files somewhere you will be able to easily find it again. Give it a suitable name to assist with this.

One of the easiest ways to share your videos with your Assessor is to create a private YouTube channel on which to upload your video. You will be able to adjust the settings to ensure that it is only visible to those you provide the link to.

1. First, if you don't already have one, you will need to create a YouTube account. This can easily be created using a gmail account or equivalent. Once you have signed in, click this button here:



2. Select 'Upload video' from the dropdown.



3. Check you are happy with the details shown on screen, then click 'Create channel.'

ⓘ By clicking Create Channel, you agree to [YouTube's Terms of Service](#). Changes made to your name and avatar are visible only on YouTube and not other Google services. [Learn more](#)

Cancel **Create channel**



4. Your new video channel page will now open. Click on **'Upload video.'**



Upload a video to get started

Start sharing your story and connecting with viewers. Videos that you upload will show up here.

Upload video

Learn more about [how to get started](#)

5. Click **'Select file'** to choose the relevant saved video from your desktop.



Drag and drop video files to upload
Your videos will be private until you publish them.

SELECT FILES

- Complete the details on the form providing the video with a title and a description if you wish to provide one, then click **'Next'**.

TEST video Saved as private

Details Video elements Checks Visibility

Details REUSE DETAILS

Title (required) ?
TEST video

Description ?
Tell viewers about your video

Processing video...

Video link
<https://youtu.be/yHQnmKfyb2k>

Filename
TEST video.MOV

Thumbnail

For now, you can't change the thumbnail on your Short

Processing up to SD ... Less than a minute left

NEXT

- There is no need to do anything on the video elements page. Click **'Next'**.

TEST video Saved as private

Details Video elements Checks Visibility

Video elements

Use cards and an end screen to show viewers related videos, websites and calls to action. [Learn more](#)

Add subtitles
Reach a broader audience by adding subtitles to your video ADD

Add an end screen
Promote related content at the end of your video IMPORT FROM VIDEO ADD

Add cards
Promote related content during your video ADD

Video processing is taking longer than expected. Please wait.

NEXT



8. Wait for the copyright checks to be completed and then click 'Next'.

TEST video Saved as private

Details Video elements Checks Visibility

Checks

We'll check your video for issues that may restrict its visibility and then you will have the opportunity to fix issues before publishing your video. [Learn more](#)

Copyright

No issues found ✓

Remember: These check results aren't final. Issues may come up in the future that impact your video. [Learn more](#)

[Send feedback](#)

Checks complete. No issues found. BACK **NEXT**

9. Select 'unlisted' from the visibility options. This will enable anyone with the link to be able to see your video. If you keep it as private only you will be able to view it. Then click 'Save.'

TEST video Saved as private

Details Video elements Checks Visibility

Visibility

Choose when to publish and who can see your video

Save or publish
Make your video **public, unlisted** or **private**

Private
Only you and people who you choose can watch your video

Unlisted
Anyone with the video link can watch your video

Public
Everyone can watch your video

Set as instant Premiere ?

Schedule

TEST video
Video link
<https://youtube.com/shorts/yH...>

Checks complete. No issues found. BACK **SAVE**

10. Copy the link provided.

Video published

Share a link

WhatsApp Facebook Twitter Email KakaoTalk Reddit

Video link
<https://youtube.com/shorts/yHQnmKfyb2k?feature=share>

CLOSE

11. Paste the link into the relevant section of your e-portfolio.

Learning Outcomes
 21. Please upload your completed copy of your Behavioural Observation Record alongside a link to the video recording (if not completed in-person).

Learner Answer

Assessor Comments

No. of evidences required: 1

Document Control

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Document Number: U371

Date of Correction	Version Number	Correction Reason
	1	